



**North Carolina Department of Health and Human Services
Division of Aging and Adult Services**

2101 Mail Service Center • Raleigh, North Carolina 27699-2101

Tel 919 733-3818 • Fax No. 919 715-0023

Michael F. Easley, Governor
Dempsey Benton, Secretary

Dennis W. Streets, Director
919-733-3983

July 17, 2008

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

SUBJECT: Adult Protective Services Survey

Attention: Adult Services Supervisors

The Division of Aging and Adult Services (Division) is conducting the Annual Survey of North Carolina's Adult Protective Services Program (APS) to collect crucial information about the needs of vulnerable older and disabled adults who come to the attention of your agency. We are making plans for the 2008/2009 legislative session and data from the survey will provide essential information supporting the pilot for the APS Clearinghouse Model (APS CHM). Your timely and accurate completion of the APS Survey will help provide important data to support the need for current and future resources to more effectively protect vulnerable older and disabled adults in your communities.

Next fiscal year the APS Survey will be expanded to include additional data gathered on the **new** APS Log contained in the APS Manual, accessed at http://info.dhhs.state.nc.us/olm/manuals/doa/aps/man/APSlog_Interactive.xls. In particular, you will be asked to provide information about referrals made to the District Attorney, law enforcement, and other regulatory agencies.

The APS Survey can be accessed at

http://www.ncdhhs.gov/aging/adultsvcs/codirltr/2008/APS_Survey.xls **It is an interactive document that can be completed on line. The survey must be saved to your hard drive to complete and submit electronically by email.** For your convenience, there is an <http://www.ncdhhs.gov/aging/adultsvcs/codirltr/2008/APSSurveyInstructions.doc> to assist with completion of the STAFF POSITIONS and the APS REPORTS STATISTICS sections of the survey. Data from your June 2008 APS Register Report, your agency's APS log, the **new** APS Log, and completed APS intake forms can be used to complete the survey.

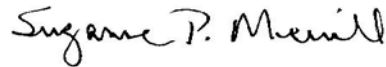
In order for the Division to compile the data in a timely manner, **please email the completed survey to Charlene Wilson at Charlene.Wilson@ncmail.net no later than August 22, 2008.** Please note the survey must be signed by the agency director. The survey can be signed

Dear County Director of Social Services
APS Survey
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electronically or the signature sheet can be printed and signed by the director and mailed to:
Att: Charlene Wilson, Division of Aging and Adult Services, MSC 2101, Raleigh, NC 27699-2101. The signed signature sheet can also be faxed to **Charlene Wilson** at (919) 715-0023.

Thank you for your prompt attention to this matter. If you have questions or need additional information, please contact Sarah Lugar or Nancy Warren at (919) 733-3818.

Sincerely,

A handwritten signature in cursive script that reads "Suzanne P. Merrill".

Suzanne P. Merrill, Chief
Adult Services Section

SPM/SL

AFS-06-2008

Attachment